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[www.ABSfriction.com](http://www.ABSfriction.com)

## Master Production Scheduler

April 1, 2015

### About:

“ABS Friction is an industry leader in the manufacture and testing of 100% asbestos free, truly Canadian made premium disc brake pads for the automotive aftermarket industry. Supplying to over 20 markets around the world through both private label and our branded programs such as Ideal Brake Parts and Silencer Friction, our brake pads are formulated to provide ultra-smooth braking, fade resistance, and safe, sure stopping power. Each and every ABS brake pad is molded at our Guelph, Ontario, Canada manufacturing facility to ensure premium, reliable products each and every time.

Your safety matters at ABS Friction. We at ABS manufacture our products to the most stringent of quality standards as we are an ISO 14001, OHSAS compliant, ISO 9001:2008 registered, Leafmark compliant and BEEP® registered manufacturing facility. Manufacturing quality, safe and reliable products is our #1 focus.

For more information, visit [ABSFriction.com](http://ABSFriction.com), [IDEALbrakeparts.com](http://IDEALbrakeparts.com) and [SilencerFriction.com](http://SilencerFriction.com).”

### Position Summary:

The Master Production Scheduler will be responsible for planning and scheduling production and customer shipments, identifying expediting requirements, capacity planning, managing order lead time to customers and purchasing for the primary production components including plates, hardware and shims. This position will be responsible for ensuring on-time delivery, sufficient order fill rates and acceptable order lead times. In this position you will also need to be an excellent communicator across the entire organization, as well as with customers and suppliers. Salary will be commensurate with experience.

**F i r s t   t o   M a r k e t**

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*ABS Friction is your  
Single Source for Quality Disc Brake Pads & Shoes*

**Working Relationships:**

The Master Production Scheduler will report to and work closely with the Plant Manager.

**Responsibilities:**

The Master Production Scheduler is responsible for developing and implementing processes to ensure effective execution and management of:

- Inventory management;
- Production scheduling;
- Capacity planning;
- Managing order lead time;
- Purchasing production materials;
- Ensuring sufficient levels of product is produced;

**Requirements:**

- 3 to 5 years of experience in a scheduling role in a manufacturing environment.
- Formal education in production planning is an asset.
- Experience with MRP, ERP or EDI.
- Strong attention to detail.
- High level of computer proficiency including MS Word, Excel and PowerPoint.
- Some purchasing experience is preferred.
- Some capacity planning experience is preferred.

**How to Apply:**

ABS Contact Jeff Brown  
Via email: [HR@ABSfriction.com](mailto:HR@ABSfriction.com)  
By fax: (519) 763-8430

*We thank all applicants for their interest.  
However, only individuals selected for interviews will be contacted.*